City of Chelan

# Lake Chelan Sewer District Meeting
May 20, 2026

## COMMISSIONER AND ADMINISTRATIVE PERSONNEL PRESENT

**Commissioners:**
Chair Mark Babcock
Commissioner Mike Collins
Commissioner Kevin Brown

**City Staff Present:**
Development Project Manager Thomas Tupling

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5:15pm

2. AGENDA CHANGES
   Added Motion Considerations

   A. Lift Station 1 Task Authorization

   B. General Sewer Plan Amendment — WASDOT Franchise Agreement

   C. RH2 General Services Agreement

3. CITIZEN COMMENTS
   Items not on the agenda. Time limited per the Chairman.

None.

4. MOTION CONSIDERATIONS

   A. Lift Station 1 Task Authorization

Development Project Manager Tupling discussed authorizing RH2 to begin design work on the Lift Station 1 force main replacement project once DOE funding approval is imminent, following the same advance-work approach used for General Sewer Plan 789.

   B. General Sewer Plan Amendment — WASDOT Franchise Agreement

The commissioners authorized the Chairman to sign a budget amendment increasing funding for development of the WSDOT franchise agreement, establishing the agreement as a priority ahead of Construction Project 236.Commissioners also agreed to pursue a comprehensive WSDOT franchise agreement encompassing both state highways (Highway 97 and Lakeshore Road) across the district, from the western to eastern boundaries. The intent is to streamline future permitting requirements and reduce the need for project-specific franchise approvals.

C. RH2 General Services Agreement

5. CONSENT AGENDA

All items under the Consent Agenda are approved with one motion. Suggested Motion: I move to approve the Consent Agenda.

A. Approve May 20, 2026 Accounts Payable Checks and EFT's & Payroll Checks and EFT' s (Chair Babcock)

**Approve May 20, 2026, Accounts Payable Checks No. 212939 & 212942 and EFT's totaling $14,233.04 & Payroll Checks No. N/A totaling $276.00**

6. SPECIAL PRESENTATIONS

A. None

7. PUBLIC HEARINGS

A. None

8. CITY STAFF REPORTS

Development Projeect Manager Tupling requested that RH2 re-evaluate the prior I&I study to assess potential correlations between Lake Chelan water levels and system flows, noting that the original study attributed elevated flows to seasonal occupancy rather than possible lake-related infiltration. Staff reported that processing volumes increased to approximately 1.3 MGD during unusually high lake levels in January 2026 and declined to approximately 500,000 GPD as lake levels receded in March, indicating a potential relationship between lake elevation and I&I.

9. CHAIRMAN AND COMMISSIONER COMMENTS

A. Finance Report Update (Chairman Babcock)

Chairman Babcock presented the district financial status report. He reported that everything is on track, with expenditures and revenues remaining in alignment.

10. EXECUTIVE SESSION

A. None

11. ADJOURNMENT

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|---|---|
| **MOTION:** | I move to Adjourn |
| **MOVER:** | Chairman Mark Babcock |
| **SECONDER:** | Commissioner Mike Collins |
| **AYES:** | Chairman Mark Babcock, Commissioner Kevin Brown, Commissioner Mike Collins |
| **NAYS:** | None |
| **RESULT:** | Passed |

The meeting was adjourned at 6:04 P.M.

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Espy Lopez
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Espy Lopez
Administrative Assistant

Date Approved:

Signed by:
Mark Babcock
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Mark Babcock
Chair