City of Chelan

Lake Chelan Sewer District Meeting February 18, 2026

COMMISSIONER AND ADMINISTRATIVE PERSONNEL PRESENT

Chairman:
Mark Babcock

Commissioner:
Position No. 1 Mike Collins
Position No. 2 Kevin Brown

City Staff Present:
Finance Director Heidi Evans
Development Project Manager Thomas Tupling
Public Works Administrative Assistant Espy Lopez

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5:15pm

2. AGENDA CHANGES

None.

3. CITIZEN COMMENTS
Items not on the agenda. Time limited per the Chairman.

None.

4. MINUTES

MOTION:	I move to approve the minutes.
MOVER:	Chairman Mark Babcock
SECONDER:	Commissioner Kevin Brown
AYES:	Chairman Mark Babcock, Commissioner Kevin Brown, Commissioner Mike Collins
NAYS:	None
RESULT:	Passed

A. Approve the January 21, 2026, Minutes of Regular Lake Chelan Sewer District

Meeting (Administrative Assistant Hawkins)

5. CONSENT AGENDA

All items under the Consent Agenda are approved with one motion.

Approval of the amended January 21, 2026, minutes.

A. Approve February 18, 2026*, Accounts Payable Checks and EFT's & Payroll Checks (Chairman Babcock)*

February 18th, 2026, Accounts Payable Check No. 212394-212397 totaling $6,971.78 & Payroll Check No.103188-103190 & EFT's totaling $414.

6. SPECIAL PRESENTATIONS

None.

7. PUBLIC HEARINGS

None.

8. MOTION CONSIDERATIONS

A. Lift Station 5 Repayment Agreement (Finance Director Evans)

MOTION:	I make a motion to adopt the Lift Station 5 Repayment Agreement between The District and The City of Chelan.
MOVER:	Chairman Mark Babcock
SECONDER:	Commissioner Kevin Brown
AYES:	Chairman Mark Babcock, Commissioner Kevin Brown, Commissioner Mike Collins
NAYS:	None
RESULT:	Passed

9. ADMINISTRATIVE REPORTS

A. Financial Report Update (Finance Director Evans)

Director Evans gave an update on the sewer district's financials, stating that the district was doing well.

B. Notice to Customers (Development Manager Tupling)

Development Manager Tupling notified the commissioners of an outgoing letter to customers, notifying them of the sewer line standards.

A. Financial Report Update (Finance Director Evans)

B. Notice to Customers (Development Project Manager Tupling)

10. INFORMATIONAL ITEMS

These items are for informational purposes only and are generally not discussed.

None.

11. CITY STAFF REPORTS

None.

12. CHAIRMAN AND COMMISSIONER COMMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT

MOTION:	I move to Adjourn
MOVER:	Chairman Mark Babcock
SECONDER:	Commissioner Kevin Brown
AYES:	Chairman Mark Babcock, Commissioner Kevin Brown, Commissioner Mike Collins
NAYS:	None
RESULT:	Passed

The meeting was adjourned at 5:37P.M.

Date Approved:

DocuSigned by:
Espy Lopez
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Signed by:
Mark Babcock
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Espy Lopez
Administrative Assistant

Mark Babcock
Chair