

**CITY OF CHELAN  
PARKS AND RECREATION ADVISORY  
BOARD AGENDA**

1. CALL TO ORDER AND ROLL CALL

2. AGENDA CHANGES

3. CITIZEN COMMENTS

Items not on the agenda. Time limited per the President.

4. MINUTES

A. May 5, 2026 Parks and Recreation Advisory Board Special Meeting Minutes

B. May 21, 2026 Parks and Recreation Advisory Board Meeting Minutes

C. June 1, 2026 Parks and Recreation Advisory Board Meeting Minutes

D. June 18, 2026 Joint Chelan City Council and Parks and Recreation Advisory Board Special Meeting Minutes.

E. July 16, 2026 Parks and Recreation Advisory Board Minutes.

Suggested Motion: I move to approve the minutes from the May 5, May 21, June 1, June 18, and July 16 Parks and Recreation Advisory Board meetings as presented.

5. OLD BUSINESS

A. Chelan Gorge Park Update

B. Athletic Field Use & Fees Policy

C. Golf Course Update

6. NEW BUSINESS

A. 2027 Budget

B. Interpretive Signage Locations

C. Rescheduling October Parks & Recreation Advisory Board Meeting

7. PARKS AND RECREATION DIRECTOR AND CITY STAFF COMMENTS

8. BOARD COMMENTS

9. ADJOURNMENT



# City of Chelan

**Parks and Recreation Advisory  
Board Meeting  
May 5, 2026**

## **BOARDMEMBERS AND ADMINISTRATIVE PERSONNEL PRESENT**

### **Boardmembers:**

Brad Nelson  
Linda Reister  
Matt Engstrom  
Todd Higley

### **Staff Present:**

Parks and Recreation Director Audrey Cooper

#### 1. CALL TO ORDER

The meeting was called to order at 5:16 p.m.

#### 2. SPECIAL PRESENTATIONS

##### A. National Golf Foundation Presentation of Findings

Richard Singer from the National Golf Foundation presented his summary of findings on the Lake Chelan Golf Course. Board members asked questions of the consultant and a full report is forthcoming.

#### 3. ADJOURNMENT

|                  |                                                                                                        |
|------------------|--------------------------------------------------------------------------------------------------------|
| <b>MOTION:</b>   | Motion to adjourn the meeting.                                                                         |
| <b>MOVER:</b>    | Boardmember Mat Engstrom                                                                               |
| <b>SECONDER:</b> | Boardmember Brad Nelson                                                                                |
| <b>AYES:</b>     | Boardmember Brad Nelson, Vice President Todd Higley, President Linda Reister, Boardmember Mat Engstrom |
| <b>NAYS:</b>     | None                                                                                                   |
| <b>RESULT:</b>   | Passed                                                                                                 |

**The meeting was adjourned  
at 6:11 P.M.**

**Date  
Approved:**

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**Audrey Cooper**  
**Parks and Recreation Director**

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**[NAME]**  
**Chair**



# City of Chelan

**Parks and Recreation Advisory  
Board Meeting  
May 21, 2026**

## **BOARDMEMBERS AND ADMINISTRATIVE PERSONNEL PRESENT**

### **Boardmembers:**

Janet Heg  
Brad Nelson  
Linda Reister  
Matt Engstrom

### **Staff Present:**

Parks and Recreation Director Audrey Cooper

#### 1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5:16pm.

#### 2. AGENDA CHANGES

#### 3. CITIZEN COMMENTS

Items not on the agenda. Time limited per the President.

Vicki Martz from Chelan shared that the parks look beautiful. Vicki commented that the new signs on the restroom building at Lakeside park were confusing and she is curious to see how the new charcoal grills in the park will be used this summer.

#### 4. MINUTES

##### A. April 16th, 2026 Parks and Recreation Advisory Board Meeting Minutes

|                  |                                                                                             |
|------------------|---------------------------------------------------------------------------------------------|
| <b>MOTION:</b>   | I move to approve the April 16th, 2026 Parks and Recreation Advisory Board Meeting Minutes. |
| <b>MOVER:</b>    | Mat Engstrom                                                                                |
| <b>SECONDER:</b> | Brad Nelson                                                                                 |
| <b>AYES:</b>     | Mat Engstrom, Brad Nelson, Janet Heg                                                        |
| <b>NAYS:</b>     | None                                                                                        |
| <b>RESULT:</b>   | Motion Passes                                                                               |

#### 5. OLD BUSINESS

A. National Golf Foundation Recommendation Discussion

Parks board discussed the draft final report from National Golf Foundation regarding the Lake Chelan Golf Course. Parks and Recreation Director Cooper shared that the final report will be ready by May 26th and will be distributed once received. Discussion included the need to invest in the irrigation replacement as a priority, the recommendations provided for improvements with internal operations, and the need for more information on 3rd party management. There was consensus to support city staff to gather more information through an RFI or other similar method on management contracts. Parks Board recommended another joint meeting with City Council following receipt and review of the final report.

6. NEW BUSINESS

A. Memorial Weekend Update

Parks and Recreation Director Cooper gave an update on the department's preparations going into Memorial Day Weekend. Lakeside Park is now open to the public. Boardmember Engstrom stated that the parent child swing at Lakeside might need to be lowered for adults to sit on the swing as designed.

B. Planning for Recreation Access (PRA) Grant

Parks and Recreation Director Cooper presented a grant opportunity through the Recreation and Conservation Office (RCO), called Planning for Recreation Access (PRA), which could fund construction ready plan sets and permitting for a park project. Grant applications are due in July. Two projects have been identified that are suitable for this grant, the Don Morse playground replacement/upgrade project and the Chelan Gorge Park ballfield project. Discussion included the strengths and weaknesses of the two projects against the grant criteria. There was no consensus from Parks Board to pursue the grant for one project over another. Parks Board recommended that City staff attend virtual office hours with RCO to determine which project is most competitive for the grant.

7. PARKS AND RECREATION DIRECTOR AND CITY STAFF COMMENTS

Parks and Recreation Director Cooper shared that a ribbon cutting ceremony is planned for Lakeside Park on June 15th and all park board members are invited to attend.

8. BOARD COMMENTS

None.

9. ADJOURNMENT

|                |                                |
|----------------|--------------------------------|
| <b>MOTION:</b> | I move to adjourn the meeting. |
| <b>MOVER:</b>  | Mat Engstrom                   |

|                  |                                                     |
|------------------|-----------------------------------------------------|
| <b>SECONDER:</b> | Linda Reister                                       |
| <b>AYES:</b>     | Mat Engstrom, Linda Reister, Janet Heg, Brad Nelson |
| <b>NAYS:</b>     | None                                                |
| <b>RESULT:</b>   | Motion Passes                                       |

**The meeting was adjourned  
at 6:33 P.M.**

**Date  
Approved:**

\_\_\_\_\_  
**Audrey Cooper  
Parks and Recreation Director**

\_\_\_\_\_  
**[NAME]  
Chair**



# City of Chelan

## Parks and Recreation Advisory Board Meeting June 1, 2026

### **BOARDMEMBERS AND ADMINISTRATIVE PERSONNEL PRESENT**

#### **Boardmembers:**

Janet Heg  
Brad Nelson  
Linda Reister  
Matt Engstrom  
Todd Higley

#### **Staff Present:**

Parks and Recreation Director Audrey Cooper

#### 1. CALL TO ORDER AND ROLL CALL

Park Board President Reister announced an agenda change. Citizen Comment would be added before Item 2: Old Business. Reister said the special meeting was called by the parks board and it was not initiated by city staff. The meeting was called to discuss the National Golf Foundation report and give the board another opportunity to talk about it and prepare recommendations.

#### Citizen Comment:

Dan Boone, Chelan — Recommended that any city conversations which have impacts on neighboring property include sending mailers to the affected areas in advance.

#### 2. OLD BUSINESS

##### A. National Golf Foundation Final Report Review

Parks & Recreation Director Cooper shared that the final report is available to the public on the City Website on the Parks Planning page. Parks board discussed the recommendations from the National Golf Foundation (NGF) report in three categories: Structure/Oversight, Operations, and Physical Improvements.

**Structure/Oversight:** Within the structure and oversight, a problem identified in the report was operating expenses outstripping revenue. Parks board discussed three structural options and their advantages and disadvantages: continued self-operation, a management contract which could take a variety of forms, and a long-term property lease. Parks Board recommended the city continue self-operation of the course and implementation of the operational recommendations in the report. Parks board recommended only exploring 3rd

party management option with funding for irrigation replacement identified. Parks board recommended the property lease option as a last resort for the City.

**Operations:** Parks board members were in agreement with the operational recommendations of the NGF report and emphasized the importance of the Food and Beverage service being fulfilled per the contract, investments in the driving range and retail space, as well as improving marketing. The report recommended operational changes would be vetted and implemented by city staff.

**Physical Recommendations:** Parks board provided a number of funding ideas for the irrigation at the golf course. Their recommendations to consider included lodging tax dollars, community bond, Rotary or other service club, commercial loan, increased rates for daily and annual fees, pre-paid golf passes for 5 to 10 years with an option to transfer one time, fundraising tournaments, per-round capital fees, future available debt service, Tax Levy to the community, sponsorships, and private donors. Parks Board prioritized the following physical improvements: irrigation, cart paths, pro shop/retail space/golf simulator, and driving range. It was discussed that the tax levy idea may not pass from voters but would bring awareness to the community of not only the needs of the golf course but the park system as a whole in need of capital investment. Parks board recommended that operational improvements and irrigation replacement occur at the same time; and if necessary, the irrigation could be split into two different phases.

Director Cooper shared that self-operation of the course requires significant city time and resources from the support services at City Hall and Parks staff. A dedicated focus by City staff on improving internal operations would likely lead the City to fill the current vacancy in the Parks department to ensure the whole department is well-supported for successful operations. Director Cooper is working to schedule a joint meeting with City Council and Parks Board to present their recommendations. The date of the joint meeting is not yet determined and will be publicized in advance to the public.

### 3. PARKS AND RECREATION DIRECTOR AND CITY STAFF COMMENTS

Parks & Recreation Director Cooper thanked the community for attending the meeting and said that regular Parks and Recreation Advisory Board meetings are on the 3rd Thursdays of the month at 5:15pm at the Parks Office.

### 4. BOARD COMMENTS

Boardmember Engstrom asked if the city could put money into an investment fund as a funding mechanism for potential debt payments of the irrigation replacement. Boardmember Nelson thanked attendees for coming to the meeting.

### 5. ADJOURNMENT

The meeting was adjourned at 6:12pm.



|                  |                                                                                                       |
|------------------|-------------------------------------------------------------------------------------------------------|
| <b>MOTION:</b>   | I move to adjourn the meeting.                                                                        |
| <b>MOVER:</b>    | Boardmember Higley                                                                                    |
| <b>SECONDER:</b> | Boardmember Nelson                                                                                    |
| <b>AYES:</b>     | Boardmember Higley, Boardmember Nelson, Boardmember Heg,<br>Boardmember Engstrom, Boardmember Reister |
| <b>NAYS:</b>     | None                                                                                                  |
| <b>RESULT:</b>   | Motion passes.                                                                                        |

**The meeting was adjourned  
at 6:12 P.M.**

**Date  
Approved:**

\_\_\_\_\_  
**Audrey Cooper**  
**Parks and Recreation Director**

\_\_\_\_\_  
**[NAME]**  
**Chair**



# City of Chelan

**City Council Meeting  
June 18, 2026**

## **COUNCIL, BOARDMEMBERS AND ADMINISTRATIVE PERSONNEL PRESENT**

**Mayor:**

Erin McCardle

**Councilmembers:**

Agustin Benegas  
Brad Chitty  
Shane Collins  
Jon Higgins  
Tim Hollingsworth  
Cesar Rivera-Vargas  
Terry Sanders (via Zoom)

**Boardmembers:**

Janet Heg  
Brad Nelson  
Linda Reister  
Matt Engstrom

**To Be Excused:**

Todd Higley

**Administrative Personnel:**

City Administrator Laura McAloon  
City Clerk Peri Gallucci  
Deputy City Clerk Cailey Couch  
Community Development Director John Ajax  
Finance Director Heidi Evans  
Parks & Recreation Director Audrey Cooper  
Public Works Director Jake Youngren

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 5:15 p.m.

**2. CALL THE PARKS AND RECREATION ADVISORY BOARD TO ORDER AND ROLL CALL**

The meeting was called to order at 5:15 p.m.

**3. AGENDA CHANGES**

None.

**4. ADMINISTRATIVE REPORTS**

A. National Golf Foundation (NGF) Final Report

Parks and Recreation Director Cooper led discussion from the National Golf Foundation's final report on their study for the Lake Chelan Municipal Golf Course. Following discussion with the Parks and Recreation Advisory Board, Council has directed City Staff to return with data from a Request for Information (RFI) exploring third-party operations options, along with the development of an in-house business plan outlining a step-by-step approach. The estimated timeline for completion is six (6) to eight (8) weeks, with intermittent updates to be provided as information becomes available.

#### 5. ADJOURNMENT OF THE PARKS AND RECREATION ADVISORY BOARD MEETING

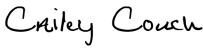
|                  |                                                                                                                    |
|------------------|--------------------------------------------------------------------------------------------------------------------|
| <b>MOTION:</b>   | Move to Adjourn the Meeting.                                                                                       |
| <b>MOVER:</b>    | Boardmember Janet Heg                                                                                              |
| <b>SECONDER:</b> | Boardmember Brad Nelson                                                                                            |
| <b>AYES:</b>     | Boardmember Matt Engstrom, Boardmember Janet Heg, Boardmember Todd Higley, Boardmember Nelson, Boardmember Reister |
| <b>NAYS:</b>     | None                                                                                                               |
| <b>RESULT:</b>   | Passed                                                                                                             |

#### 6. ADJOURNMENT

|                  |                                                                                                                                                                                                                  |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>MOTION:</b>   | Motion to adjourn the meeting.                                                                                                                                                                                   |
| <b>MOVER:</b>    | Councilmember Shane Collins                                                                                                                                                                                      |
| <b>SECONDER:</b> | Councilmember Cesar Rivera-Vargas                                                                                                                                                                                |
| <b>AYES:</b>     | Councilmember Terry Sanders, Councilmember Agustin Bengas, Councilmember Brad Chitty, Councilmember Jon Higgins, Councilmember Cesar Rivera-Vargas, Councilmember Tim Hollingsworth, Councilmember Shane Collins |
| <b>NAYS:</b>     | None                                                                                                                                                                                                             |
| <b>RESULT:</b>   | Passed                                                                                                                                                                                                           |

The meeting was adjourned at 6:37 P.M.

Date  
Approved: July 14, 2026

Signed by:  
  
D08FB4938C5D404...  
**Cailey Couch**  
Deputy City Clerk

Signed by:  
  
0BC2617A158B41F...  
**Erin McCardle**  
Mayor



# City of Chelan

**Parks and Recreation Advisory  
Board Meeting  
July 16, 2026**

## **BOARDMEMBERS AND ADMINISTRATIVE PERSONNEL PRESENT**

### **Boardmembers:**

Janet Heg  
Brad Nelson  
Linda Reister

### **Staff Present:**

Parks and Recreation Director Audrey Cooper

#### 1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5:15pm.

#### 2. AGENDA CHANGES

None.

#### 3. CITIZEN COMMENTS

Items not on the agenda. Time limited per the President.

Debra Taylor from Swanson Gulch shared that Don Morse Park on the evening of the drone show on July 5th had overflowing trash cans, dirty bathrooms, and some restrooms were locked.

Vicki Martz from Lakeside shared about jet ski activity at Lakeside Park around the new T-Dock and that dogs were observed in the park over the holiday weekend.

#### 4. OLD BUSINESS

##### A. Athletic Facility Use & Fees Policy

Parks Board reviewed and discussed the draft Athletic Facility Use & Fees policy presented by Director Cooper. The board provided feedback on the criteria which determines eligibility for discounts in fees with consideration for both home location of participants and level of financial scholarship awarded to participants. The board requested Director Cooper to incorporate their feedback into the policy and bring it back for review at a future meeting.

##### B. Chelan Gorge Park User Group Engagement Discussion

Parks Advisory Board President Reister asked the board if they support her reaching out to the leagues that currently use the Chelan Gorge Park fields to get their input on improvements that can be made to the facilities in the short term. There was support from the Board to proceed with the outreach.

Director Cooper stated that the current recreational use agreement with the PUD for Chelan Gorge Park is expiring at the end of 2026. This agreement has been in place since 1996, with multiple amendments to extend the agreement by 5-10 year increments. The board recommended the City amend the agreement and extend the lease at least five years. Boardmember Heg asked if the agreement could be amended again later if the City made improvements to the park and wanted a longer term lease.

## 5. NEW BUSINESS

### A. Parks and Recreation Month Proclamation

Director Cooper shared the Proclamation made by Mayor McCardle during the July 14th, 2026 City Council Meeting for Parks and Recreation Month and that staff were recognized and appreciated this week.

## 6. PARKS AND RECREATION DIRECTOR AND CITY STAFF COMMENTS

Director Cooper gave updates on parking over the 4th of July Weekend, woody debris clean-up efforts on the beaches, recent grant applications, and the City's budget schedule for the remainder of the year.

## 7. BOARD COMMENTS

Boardmember Heg asked about the benefit of jet skis using the docks at Lakeside Park and requested the board to consider the prohibition of motorized watercraft at Lakeside Park. Boardmember Heg asked about improving the signage regarding when dogs are permitted in the park and for Parks staff to consider conflict management training if the City chooses to hire park security internally in 2027.

Board President Reister asked for an update on the requests from City Council regarding the Golf Course following the June Joint meeting.

Councilmember Chitty shared a meeting with the Tribes and City staff regarding potential collaboration on the installation of signage along the Lakeside Trail.

## 8. ADJOURNMENT

The meeting was adjourned at 6:35pm.

|                  |                                                                              |
|------------------|------------------------------------------------------------------------------|
| <b>MOTION:</b>   | I move to adjourned the meeting.                                             |
| <b>MOVER:</b>    | Boardmember Janet Heg                                                        |
| <b>SECONDER:</b> | Boardmember Brad Nelson                                                      |
| <b>AYES:</b>     | Boardmember Janet Heg, Boardmember Bard Nelson,<br>Boardmember Linda Reister |
| <b>NAYS:</b>     | None                                                                         |
| <b>RESULT:</b>   | Motion Passes                                                                |

**The meeting was adjourned  
at 6:35 P.M.**

**Date  
Approved:**

\_\_\_\_\_  
**Audrey Cooper**  
**Parks and Recreation Director**

\_\_\_\_\_  
**[NAME]**  
**Chair**

### 1. Purpose

The City of Chelan owns and/or maintains athletic facilities at multiple park locations. The City recognizes the benefits of providing recreational facilities to the community. It is the goal and intention of the City for facilities to be equitably available for use in the promotion of health, education, and general welfare of the community and as a means of enhancing cultural, recreational, or intellectual opportunities.

Community property has expenses associated with its maintenance to protect the condition and longevity of City assets. The City recognizes the importance of considering the benefit to the community when assessing user/rental fees and remains committed to keeping such fees reasonable. Fees for use are intended to recover a portion of the costs associated with maintenance, staffing, and facility operations.

### 2. Definitions

- a. Applicant/User Group – Individual or organization requesting facility use
- b. Athletic Facility (Facility) – Baseball Fields, Softball fields, Volleyball Courts, Tennis Courts, Basketball Courts, all current and future within City of Chelan parks inventory
- c. Resident – Individual with primary residence within Chelan city limits
- d. Youth Program – 75% or more participation under age 18
- e. Adult Program – 75% or more participation aged 18 and over
- f. Senior Program – 75% or more participation aged 55 and over
- g. Non-Profit Organization – Registered 501(c)(3), designated by the Internal Revenue Service, in good standing with Washington Secretary of State
- h. Commercial Use – Activities intended for profit, including camps, clinics, and private instruction
- i. League Play – Organized series of games under a recognized association or program
- j. Tournament – Multiple teams competing in a structured event over one more days
- k. Practice – Team or individual skill development session
- l. Season – The designated period of organized play
- m. Facility Closure – Temporary suspension of play due to maintenance, weather, or safety conditions.



## Athletic Facility Use & Fees Policy

### 3. Prioritization and Scheduling of Facility Use

The following uses and users shall have priority in the listed order on the use of City facilities, and any other uses shall only be permitted to the extent they do not impair these uses.

- 1) Scheduled maintenance by City staff, agents, or city-hired contractors shall take precedence. However, the City shall make every effort to schedule maintenance in advance and to exercise this priority only in extraordinary circumstances where there is a risk of harm to individuals or property. City staff shall make every effort to provide maximum possible advance notice to affected parties.
- 2) Scheduled programs run directly by City Staff shall have priority over programs and activities run by other entities
- 3) Scheduled programs directly run by the Lake Chelan School District
- 4) Scheduled use by existing leagues and organizations that provide youth programs to local youth, 75% or higher of participation from the Lake Chelan Valley (Chelan, Manson, Lake Chelan School District)
- 5) Scheduled use by existing leagues or organizations that provide senior programs
- 6) Scheduled use by existing leagues or organizations that provide adult programs
- 7) Use by the General Public. Use by the general public shall be subordinate to the above-listed uses and shall generally be permitted on a first-come, first serve basis.

Reservations will be permitted up to one (1) year in advance.

### 4. Application and Reservation Process

All organized facility use requires a reservation and permit. Applications are completed online [here](#) and reviewed by City staff. Processing follows the prioritization system outlined in section 3. Reservations are confirmed only after fees are paid and permits issued.

Transfers ~~of~~for subletting of reservations are prohibited.

### 5. Fees

Fees are intended to recover a portion of the City's costs associated with the management and use of the City's facilities. Fees are established by City Council through the Rate and Fee Schedule.

Fees and charges for use of City facilities may be discounted as follows:

## Athletic Facility Use & Fees Policy

- The Parks & Recreation Director can provide a 25% discount per request to any non-profit organization, as designated by the Internal Revenue Service, that is in good standing with the Washington Secretary of State
- Any discount request more than 25%, may be given to any non-profit organization, as designated by the Internal Revenue Service, that is in good standing with the Washington Secretary of State, that provides youth recreational programs demonstrating a clear public benefit. Requests should be made in writing no less than forty-five (45) days prior to the season. In evaluating requests, the Parks and Recreation Advisory Board and Parks & Recreation Director shall consider factors including, but not limited to:

  - The percentage of participants residing with Chelan City limits;
  - The percentage of participants residing with the Lake Chelan Valley (Chelan, Manson, or Lake Chelan School District boundary);
  - The percentage of participants receiving financial assistance or scholarships;
  - The value of documented in-kind contributions or volunteer services provided to the City of Chelan Park & Recreation department that directly support park facilities.
  - Any other factor deemed relevant to the request.

The Parks and Recreation Advisory Board and Parks & Recreation Director shall review each request and make a recommendation for the discount amount. Final approval shall be granted by the City Administrator.

Fee Waiver Request Forms, Appendix A, are available online [here\(link\)](#).

### 6. Facility Maintenance and Use Rules

City staff perform routine park maintenance at athletic facilities, such as mowing, general facility and irrigation maintenance, restroom cleaning, initial set-up of goals, and trash and litter removal. User groups are responsible for facility specific preparation, such as striping of fields, setting bases or goals, or infield and sand raking. Unauthorized facility maintenance or modification is prohibited.

All users must comply with posted park rules and Chelan Municipal Code. Users must leave facilities clean and free of debris. Facilities may be closed or play suspended at any time due to unsafe or unsuitable conditions, as determined by City staff. Damage beyond normal wear may result in additional charges or loss of facility use privileges.

### 7. Insurance

## Athletic Facility Use & Fees Policy

Commercial General Liability insurance in the amount of one million dollars (\$1,000,000) per occurrence, two million dollars (\$2,000,000) aggregate, Participant liability in the amount of one million dollars (\$1,000,000) per occurrence, and property damage in the amount of five hundred thousand dollars (\$500,000) shall name the City as an additional insured and proof of such insurance shall be provided to the City prior to the event.

### 8. Policy Updates

The policy may be reviewed and updated periodically, with recommendations by the Parks and Recreation Advisory Board and adoption by City Council.

## Appendices

### A. Fee Waiver Request Form

2027-2032 City of Chelan Six-Year Parks Capital Improvement Program

| Project Name                       | Department     | Project Category         | Description                                                                                                                                                                                                                                                    | Design Year | Constr. Year | Total Project Cost |
|------------------------------------|----------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|--------------|--------------------|
| Golf Equipment Replacement         | Golf Course    | Recurring Annual Project | Annual equipment replacement costs, calculated from equipment slated for replacement 2027-2031, averaged across 5 years. No equipment replacement planned in 2027.                                                                                             | Annual      | Annual       | \$ 100,000         |
| Gen Parks Equipment Replacement    | General Parks  | Recurring Annual Project | Annual equipment replacement costs, calculated from equipment slated for replacement 2027-2031, averaged across 5 years. 2027 Expenses are higher due to deferred mower replacement                                                                            | Annual      | Annual       | \$ 60,000          |
| Gen Parks Beach Enhancement        | General Parks  | Recurring Annual Project | Annual beach nourishment project.                                                                                                                                                                                                                              | Annual      | Annual       | \$ 10,000          |
| RV Park Picnic Tables              | RV Park        | Recurring Annual Project | Continued batch replacement of picnic tables in the RV Park. Approximately 35 tables/year through 2028                                                                                                                                                         | Annual      | Annual       | \$ 40,000          |
| Golf Course Cart Path Improvements | Golf Course    | Recurring Annual Project | Annual funding allocation for the repair and rehabilitation of golf cart paths throughout the course. Approximately 10,000 LF of cart path                                                                                                                     | Annual      | Annual       | \$ 40,000          |
| Golf Course Irrigation             | Golf Course    | Capital Project          | Replacement of existing system, new pump station, pond liners and modern controls                                                                                                                                                                              | 2027        | 2028         | \$ 4,500,000       |
| Golf Course Parking Lot Lighting   | Golf Course    | Capital Project          | Parking Lot Lighting Upgrades. Current lighting in parking lot is nonfunction or not LED and Dark Sky rates. Upgrading to high efficiency lighting with hoods to directionally cast light.                                                                     | 2027        | 2028         | \$ 100,000         |
| Don Morse Park                     | General Parks  | Capital Project          | Construction of new playground, ADA circulation pathways, restroom building/concession stand, skatepark, and parking lot improvements                                                                                                                          | 2027        | 2029         | \$ 4,900,000       |
| Lake Access Points - Sunset Marina | General Parks  | Capital Project          | 2-3 year cycle to plan, design, and construct pocket parks to increase lake access. Funds already budgeted for Road Ends/Shoreline access                                                                                                                      | 2027        | 2028         | \$ 180,000         |
| Putting Course Lighting            | Putting Course | Capital Project          | Upgrade Putting Course Lighting to LED lighting, 11 poles to upgrade fixtures on top to LED units with hoods to directionally cast light on the course.                                                                                                        | 2028        | 2029         | \$ 200,000         |
| Golf Course Club House             | Golf Course    | Capital Project          | Club House upgrades include renovation of pro shop, driving range upgrade, and patio improvements                                                                                                                                                              | 2028        | 2029         | \$ 850,000         |
| Chelan Gorge Park - Phase 1        | General Parks  | Capital Project          | Phase 1 improvements - 1 ball field, pedestrian perimeter pathway, partial parking lot improvements                                                                                                                                                            | 2028        | 2030         | \$ 2,500,000       |
| Golf Course Maintenance Shop       | Golf Course    | Capital Project          | Replacement of maintenance shop to include shop bay for mechanic, separate chemical storage, equipment storage, offices and breakrooms.                                                                                                                        | 2029        | 2031         | \$ 1,300,000       |
| Golf Course Tee Enhancement        | Golf Course    | Capital Project          | 25,000 SF of tee improvements                                                                                                                                                                                                                                  | 2029        | 2030         | \$ 200,000         |
| RV Park Electrical Upgrades        | RV Park        | Capital Project          | Utility infrastructure upgrade to the Lakeshore RV Park. Converting 30 Amp sites to 50 amp increases the RV park's capacity for campers. There are an insufficient number of sites with 50 amp service, and the RV Park cannot accommodate all guest requests. | 2029        | 2030         | \$ 1,300,000       |
| Lake Access Points - Location #2   | General Parks  | Capital Project          | 2-3 year cycle to plan, design, and construct pocket parks to increase lake access. Funds already budgeted for Road Ends/Shoreline access                                                                                                                      | 2030        | 2031         | \$ 180,000         |
| Golf Course Greens Enhancement     | Golf Course    | Capital Project          | 204 greens (10k-20k SF)                                                                                                                                                                                                                                        | 2030        | 2031         | \$ 240,000         |
| Marina Restroom                    | General Parks  | Capital Project          | Replacement of restroom building in Don Morse near Marina. Upgrade capacity to include mens, womens, family restrooms, and storage room.                                                                                                                       | 2030        | 2031         | \$ 1,500,000       |
| TOTAL                              |                |                          |                                                                                                                                                                                                                                                                |             |              | \$ 18,200,000      |

SECTION 2 - Parks Department

Lakeshore RV Park

| Lakeshore RV Park Rates - Lakeshore RV Park 2026-2029 |          |           |          |           |          |           |            |           |                |     |                                    |                |     |                 |     |                |
|-------------------------------------------------------|----------|-----------|----------|-----------|----------|-----------|------------|-----------|----------------|-----|------------------------------------|----------------|-----|-----------------|-----|----------------|
| Rate                                                  | 2026     |           | 2027     |           | 2028     |           | 2029       |           | Jan            | Feb | Mar                                | Apr            | May | Jun             | Jul | Aug            |
|                                                       | RV       | Deluxe RV | RV       | Deluxe RV | RV       | Deluxe RV | RV         | Deluxe RV |                |     |                                    |                |     | Memorial Day    |     | Labor Day      |
| Winter Season                                         | \$56.40  | \$56.40   | \$59.09  | \$59.09   | \$60.88  | \$60.88   | \$62.10    | \$62.10   | Jan 1 - Mar 31 |     |                                    |                |     |                 |     |                |
| Spring Season                                         | \$67.14  | \$67.14   | \$69.83  | \$72.52   | \$72.52  | \$75.20   | \$73.97    | \$76.70   |                |     |                                    | Apr 1 - May 31 |     |                 |     |                |
| Memorial Day Weekend                                  | \$91.32  | \$91.32   | \$95.79  | \$98.48   | \$99.37  | \$102.06  | \$101.36   | \$104.10  |                |     |                                    |                |     |                 |     |                |
| Peak Summer Season                                    | \$91.31  | \$91.31   | \$95.79  | \$98.48   | \$99.37  | \$102.06  | \$101.36   | \$104.10  |                |     |                                    |                |     | Jun 1 - Sept 30 |     |                |
| Peak Season Prime Sites *                             | \$105.64 |           | \$109.22 |           | \$113.70 |           | \$115.97   |           |                |     |                                    |                |     | Jun 1 - Sept 30 |     |                |
| Fall Season                                           | \$64.46  | \$64.46   | \$67.14  | \$67.14   | \$69.83  | \$69.83   | \$71.23    | \$71.23   |                |     |                                    |                |     |                 |     | Oct 1 - Dec 31 |
| Monthly Winter Rate                                   | \$922.11 |           | \$958.82 |           | \$997.31 |           | \$1,017.26 |           | Oct 1 - Apr 1  |     | No Monthly April through September |                |     |                 |     | Oct 1 - Apr 1  |

Peak Season Prime Sites:

Areas D sites: 69, 70, 71, 72, 73, 74, 75, 77.

Area E sites: 107, 108, 109, 111, 112, 113, 114

- Loops D & E Require a 7-night minimum stay (Saturday to Saturday) from the Saturday following July 4 through the 3rd Saturday in August.
- Cancellations with less than 21 days' notice forfeit up to the first two nights bookings plus the **\$10** non-refundable administration fee.
- Memorial Day Weekend requires a 3-night minimum stay including Friday, Saturday, and Sunday
- Base rates include water, sewer, and electricity at RV Sites, up to 4 people, two licensed vehicles (including all trailer types and campers subject to length restrictions) No extra charge for children under the age of five.
- ~~2025 rates & fees include applicable local sales taxes.~~ 2026 – 2029 RV rates & fees do not include applicable local sales taxes.
- ~~New for 2026: RV sites which contain a tent pad will be rebranded as Deluxe RV Sites and command a slight premium relative to sites without a tent pad.~~
- A 20% discount is reserved for soliciting group reservations during the shoulder seasons upon approval by the Parks Director.

| Miscellaneous RV Park                               | Fees    |
|-----------------------------------------------------|---------|
| Reservation Administration Fee (non-refundable)     | \$9.85  |
| Cancellation Fee                                    | \$24.17 |
| Extra person each per day (4 extra persons maximum) | \$4.48  |
| Reservation Change Fee                              | \$14.32 |
| Dump Fee                                            | \$5     |
| Dump Fee (Resident discount)                        | \$2     |

## Parking Fees

Fees apply within the Don Morse Parking lot, Lakeshore Marina parking lot, and Lakeside Park parking lot, and on-street parking in the area bounded by Johnson Place, West Terrace Ave and Center Street. All Chelan Parks are free of charge to the public; parking fees do not constitute a fee for use. Rates include applicable local sales tax. Payments made through mobile platforms may be subject to convenience fees.

Parking Rates Per Hour

| Parking Lot      | <2 Hours | 2-6 Hours | 6-12 Hours | 12-24 Hours   |
|------------------|----------|-----------|------------|---------------|
| Don Morse Park   | \$10     | \$15      | \$20       | \$35          |
| Lakeshore Marina | \$10     | \$15      | \$20       | \$35          |
| Lakeside Park    | \$15     | \$30      | \$40       | Not Permitted |

No Parking at Lakeside Park after 11PM, No overnight camping is allowed in any lot. Parking Fees for special events may be waived by the City Administrator.

## Annual Vehicle Parking Passes

A maximum of two annual parking passes per household are available for residents of Chelan or of the Chelan Valley. Passes are non-transferable between individuals or vehicles. Purchaser must provide a valid vehicle license plate number at the time of purchase as well as proof of residency. Pass numbers not matching the vehicle license plate numbers of record will constitute a parking violation and result in a citation. Payments made online may be subject to convenience fees.

| Annual Parking Passes                | Fee  |
|--------------------------------------|------|
| City of Chelan Resident <sup>1</sup> | \$25 |
| Chelan Valley Resident <sup>2</sup>  | \$45 |

<sup>1</sup>A City of Chelan Resident is a person whose primary residence is within the Chelan City Limits. Residency is verified by a valid Washington State Driver's License or Voter Registration Card. Conducting business or owning a second home within the City of Chelan does not confer residency.

<sup>2</sup>A Chelan Valley Resident is a person whose primary residence is within the following zip codes: 98816 (outside Chelan City Limits & Holden Village); 98817 (Chelan Falls); 98831 (Manson); and 98852 (Stehekin), or within the boundaries of the Lake Chelan School District (outside Chelan City Limits). Conducting business or owning a second home within the Chelan Valley does not confer residency.

## Transition of Legacy Lifetime Stickers

- Effective January 1, 2026, all parking permits shall be issued on an annual basis in accordance with the fees set forth in this resolution.
- Parking stickers previously issued by the City of Chelan prior to January 1, 2005, as "lifetime" parking permits are hereby declared expired and no longer valid after December 31, 2025.
- To recognize the historical issuance and long-term use of such permits, holders of verifiable lifetime parking stickers may continue to receive lifetime parking privileges upon completion of the following:
  - The original lifetime sticker must be surrendered to the Parks Department.
  - The permit holder must provide current vehicle and license plate information, which will be recorded by the City for tracking and enforcement purposes.
  - The registered lifetime permit shall apply to one specific vehicle only, is non-transferable, and may not be reassigned to a replacement or other vehicle for any reason.
  - The lifetime status of the permit shall expire with the registered vehicle and shall not extend to the permit holder or any replacement vehicle.
- Lifetime stickers not exchanged under these provisions will no longer be recognized.
- The Parks Director is authorized to adopt administrative procedures for verification of eligibility, recordkeeping, and the issuance of permits to verified lifetime permit holders. The Parks Director may deny or revoke a lifetime permit if documentation is insufficient, false, or if the permit is misused.

**Parking Fines (Ordinance No. 2020-1581)**

| Violation                                | CMC       | Fine   |
|------------------------------------------|-----------|--------|
| Parking in Violation of Markers          | 10.36.305 | \$75   |
| Parking for certain purposes prohibited  | 10.36.310 | \$75   |
| Parking in Alleys                        | 10.36.315 | \$75   |
| Double Parking in Loading Zones          | 10.36.320 | \$75   |
| Parking Prohibited on Designated Streets | 10.36.325 | \$75   |
| Overnight Parking Prohibited             | 10.36.330 | \$75   |
| Parking Prohibited on School Days        | 10.36.335 | \$75   |
| Parking Prohibited from 3:00am – 5:00am  | 10.36.340 | \$75   |
| Parking of Trailers                      | 10.36.345 | \$75   |
| Parking at the Park and Ride Lot         | 10.36.350 | \$75   |
| Downtown Daytime Parking Restrictions    | 10.36.405 | \$2550 |
| Four-hour Parking – Park Street          | 10.36.410 | \$2550 |
| Two-hour Moorage – City Marina           | 10.36.415 | \$75   |
| Moorage at Lakeside Park                 | 10.36.450 | \$75   |
| Nonmetered Pay Parking – Use – Fees      | 10.36.505 | \$75   |
| Nonmetered Pay Parking – Time Limits     | 10.36.510 | \$75   |

**Lakeshore Marina**

| Lakeshore Marina                                         | Fee     |
|----------------------------------------------------------|---------|
| Launch Fee                                               | \$10-15 |
| Seasonal Chelan Resident <sup>1</sup> Launch Permit      | \$40    |
| Short Term Transient Moorage Fee <sup>2</sup> (per hour) | \$5     |

<sup>1</sup>A City of Chelan Resident is a person whose primary residence is within the Chelan City Limits. Residency is verified by a valid Washington State Driver's License or Voter Registration Card. Conducting business or owning a second home within the City of Chelan does not confer residency. This permit is for personal watercraft and explicitly not for commercial operations.

<sup>2</sup>Short Term Transient Moorage is subject to availability and limited to designated slips only. Fees are by the hour with a maximum of 2 hours.

| Daily Moorage – Slip Length | 2027 Rate | 2028 Rate |
|-----------------------------|-----------|-----------|
| Boat Slip 20' Power         | \$36.80   | \$38.64   |
| Boat Slip 20' No Power      | \$32.20   | \$33.81   |
| Boat Slip 26' Power         | \$41.40   | \$43.47   |
| Boat Slip 26' No Power      | \$36.80   | \$38.64   |
| Boat Slip 30' Power         | \$47.84   | \$50.23   |
| Boat Slip 30' No Power      | \$43.24   | \$45.40   |

Commented [AC1]: 5% increase in 2028

| Seasonal Moorage – Slip Length | 2027 - 20' | 2027 - 30' | 2028 - 20' | 2028 - 30' |
|--------------------------------|------------|------------|------------|------------|
| Early Bird Rate                | \$1,870    | \$2,640    | \$1,964    | \$2,772    |
| Standard Rate                  | \$1,970    | \$2,740    | \$2,064    | \$2,872    |

Seasonal moorage rates do not include 12.84%~~applicable~~ leasehold tax. From marina opening (late May) to closing (October 1), approximately 130 days depending on lake level. Seasonal Resident Launch permit and short-term transient moorage fees include applicable local sales tax. Parking is not included in the moorage rate. Parking is payable at the pay kiosk located in the marina lot.

Early Bird rates will apply for any seasonal moorage contract signed and paid in full by March 15th of the year. Any violations of the moorage regulations are subject to a \$75 fine.

## The Green Putting Course

|                  | Resident <sup>1</sup> Rate | Standard Rate |
|------------------|----------------------------|---------------|
| Youth Before 7pm | \$10.12                    | \$11.96       |
| Youth After 7pm  | \$11.96                    | \$14.72       |
| Adult Before 7pm | \$11.96                    | \$14.72       |
| Adult After 7pm  | \$14.72                    | \$17.48       |

<sup>1</sup>A City of Chelan Resident is a person whose primary residence is within the Chelan City Limits. Residency is verified by a valid Washington State Driver's License, Voter Registration Card, or Student ID card. Conducting business or owning a second home within the City of Chelan does not confer residency. Checked-in guests of Lakeshore RV Park qualify for the resident rate. Tournament Play: Requires 54 Players or more [at a rate of \\$10.12 each available at the youth before 7pm rate](#). Tournaments shall not be allowed on Memorial Day Weekend (Friday, Saturday, and Sunday) and not allowed during the months of July and August. Tournament Reservations are required a minimum of 14 days in advance with availability based on available staffing.

## Sports Field Usage

| Volleyball Court Use                           | Fee   |
|------------------------------------------------|-------|
| Youth League   Per Season   Per Team in League | \$75  |
| Adult League   Per Season   Per Team in League | \$150 |
| Youth Tournament   Per Day                     | \$100 |
| Adult Tournament   Per Day                     | \$150 |
| Practice Reservation   Per Court   Per Day     | \$10  |

| Chelan Gorge Park Field Use                                 | Fee                   |
|-------------------------------------------------------------|-----------------------|
| <a href="#">Youth/Senior League   Per Season   Per Team</a> | <a href="#">\$75</a>  |
| <a href="#">Adult League   Per Season   Per Team</a>        | <a href="#">\$150</a> |
| <a href="#">Youth/Senior Tournament   Per Day</a>           | <a href="#">\$100</a> |
| <a href="#">Adult Tournament   Per Day</a>                  | <a href="#">\$150</a> |
| <a href="#">Practice Reservation   Per Court   Per Day</a>  | <a href="#">\$10</a>  |

The City does not provide any field/court preparation, such as striping of fields, or infield and sand raking. Rates do not include applicable local sales taxes.

## General Parks Fees

| Picnic Table Shelter Rental    | Fee   |
|--------------------------------|-------|
| 4 hours (before or after 1 PM) | \$50  |
| 8 hours                        | \$95  |
| Groups of 100-200 people*      | \$110 |
| Groups of over 200 people*     | \$155 |

Shelter fees include a \$5 non-refundable reservation fee. Shelter groups of 100 people or more require a City Special Events Permit Application. A minimum of one month's notice is required for consideration of the Special Events Permit Application.

Shelter fees for non-profit or tax-exempt organizations may be waived at the discretion of the City Administrator for special events.



## Lake Chelan Municipal Golf Course Fees

### Annual Passes (unlimited play from opening day to close with restrictions)

| Type of Annual Pass                               | Fee                            | Restrictions                           |
|---------------------------------------------------|--------------------------------|----------------------------------------|
| Annual Single                                     | <del>\$1240</del> <b>1,440</b> | Tee time restrictions July-August      |
| Annual Family <sup>1</sup>                        | <del>\$1995</del> <b>2,340</b> | Tee time restrictions July-August      |
| Annual Junior <sup>2</sup>                        | \$150                          | Tee time restrictions July-August      |
| Annual Single - Twilight (after 2pm)              | <del>\$750</del> <b>860</b>    | Valid only Sunday -Thursday after 2 PM |
| Annual Family <sup>1</sup> - Twilight (after 2pm) | <del>\$1000</del> <b>1,150</b> | Valid only Sunday -Thursday after 2 PM |

<sup>1</sup>Family defined as up to two adults residing in the same household who are married, domestic partners, or legal guardians, and their dependent children living at that same address. "Dependent children" means under 18 or any age if disabled and primarily supported by a household adult. Proof of shared address may be required. The City reserves the right to determine eligibility in cases where household status is unclear.

<sup>2</sup>Junior defined as any child 17 years or under.

### Daily Green Fees

| Daily Fees                                       | Off- Season                                               |                                  | Peak Season                           |                                  |
|--------------------------------------------------|-----------------------------------------------------------|----------------------------------|---------------------------------------|----------------------------------|
| Time Period                                      | Opening day to May 14, 2026 and October 5, 2026 to close. | Twilight (After 2pm on Weekdays) | (May 15, 2026 through October 4,2026) | Twilight (After 2pm on Weekdays) |
| Adult 9 holes                                    | <del>\$48</del> <b>50</b>                                 | <del>\$25</del> <b>27</b>        | \$60                                  | <del>\$35</del> <b>37</b>        |
| Adult 18 holes                                   | <del>\$58</del> <b>60</b>                                 | <del>\$38</del> <b>40</b>        | <del>\$84</del> <b>90</b>             | <del>\$49</del> <b>51</b>        |
| Junior <sup>2</sup> /Senior <sup>3</sup> 9 holes | NA                                                        | <del>\$23</del> <b>25</b>        | NA                                    | <del>\$25</del> <b>27</b>        |
| Junior/Senior 18 holes                           | NA                                                        | <del>\$28</del> <b>30</b>        | NA                                    | <del>\$38</del> <b>40</b>        |

<sup>2</sup>Junior defined as any child 17 years or under.

<sup>3</sup>Senior defined as any adult 55 years and over.

Tee times may be made up to 30 days in advance. During July and August, daily fee players and annual fee players may book up to 30 days in advance except for between the hours of 7:00 a.m. to 10:00 a.m. This 3-hour block will be exclusive to daily fee players. Annual fee players may book remaining tee times 3 days in advance.

Daily play before 2 p.m. is restricted to the 18-hole rate on weekends during May, June and September and daily during July and August. If scheduling allows the Golf Pro-Manager and/or Assistant Golf Professional may authorize 9-hole play during this time.

All rates include applicable sales tax.

| Powered Golf Cart Rentals        | Fee                         | Restrictions                                                                           |
|----------------------------------|-----------------------------|----------------------------------------------------------------------------------------|
| Annual Single Lease              | <del>\$600</del> <b>675</b> | Valid any day any time for one named player                                            |
| Annual Family Lease              | <del>\$800</del> <b>900</b> | Valid any day or time for any Family member. Only 1 cart per user on course at 1 time. |
| Annual Cart Storage <sup>1</sup> | \$400                       | Price does include Leasehold Tax of 12.84%                                             |
| Annual Cart Usage                | \$325                       |                                                                                        |
| Daily Cart Rental 9 Holes        | <del>\$8</del> <b>9</b>     | Per Rider                                                                              |
| Daily Cart Rental 18 Holes       | <del>\$16</del> <b>18</b>   | Per Rider                                                                              |

<sup>1</sup>Cart Storage participants are required to pay Annual Pass Fees as well as all storage and usage fees.

| Equipment Rental                   | 9-Hole Fee         | 18-Hole Fee        |
|------------------------------------|--------------------|--------------------|
| Golf Club Rentals                  | <del>\$15</del> 20 | <del>\$25</del> 35 |
| Pull Cart Rentals                  | \$4                | \$6                |
| Driving Range Balls (Large Bucket) | \$13               |                    |
| Driving Range Balls (Small Bucket) | \$8                |                    |
| Annual Range Balls                 | \$175              |                    |
| Golf Club Repairs                  | TBD                |                    |

#### Golf Lessons

| Individual Lessons              | Fee   |
|---------------------------------|-------|
| Series of 6 @ 1/2 hour          | \$150 |
| Series of 6 @ 1 hour            | \$250 |
| Half hour                       | \$30  |
| One hour                        | \$50  |
| Playing Lesson (per round)      | \$50  |
| Professional caddie (per round) | \$100 |

| Group Lessons                                | Fee   |
|----------------------------------------------|-------|
| Special Group (series of 6 @ 45 minutes)     | \$120 |
| Junior Camp Group (series of 6 @ 45 minutes) | \$150 |

| Special Events | Fee                      |
|----------------|--------------------------|
| 1-Day Event    | <del>\$700</del> 1,000   |
| 2-Day Event    | <del>\$1,100</del> 1,500 |

Special Tournaments include: The Ladies' Invitational, the Chelan Invitational, the Theubet Invitational, the Chelan Falls Scramble, and the Men's Member Classic.

Special Fundraising Tournaments (Non-profit Chelan Valley youth groups only): The Parks & Recreation Director may approve reduced rates for tournaments held for fundraising efforts. Times will be at the recommendation of the Golf Pro and will not interfere with normal operations.

Seattle Golf Show "Golf Bucks" Promotion: 1 per hole daily to maximum of 500 "Golf Bucks" redeemed annually.

# Parking Permit Boundary Update

## Background

The City has received requests from residents who live within the Lake Chelan School District boundary but outside the current City Limits and Chelan Valley Parking Permit boundaries. These residents are requesting that the school district boundary be included in the parking permit program. While the school district boundary may reflect a broader community identity, the Lake Chelan School District and the City of Chelan operate as separate public agencies with different funding sources, budgets, governing authorities, and service responsibilities.

Expanding the permit boundary would increase the number of households eligible to purchase resident parking permits and may convert some existing daily parking activity into permit-based parking revenue.

Based on the GIS/Household data review, the requested boundary change would add approximately 100 single-family residences that are in the Orondo postal code and within the Lake Chelan School District boundary. It is unknown what percentage of those residences are full-time residents (eligible) or second homes (ineligible).

The table below shows 2025 and YTD 2026 Parking Permit data.

| Permit Type                       | 2025 Permits | 2026 Permits | Change |
|-----------------------------------|--------------|--------------|--------|
| City / Resident Permits           | 367          | 366          | -1     |
| Chelan Valley Permits             | 164          | 177          | +13    |
| Total Resident and Valley Permits | 531          | 543          | +12    |

## Revenue Implications Based on Average Visit Duration

Expanding the parking permit boundary may increase parking permit revenue while reducing some daily parking fee revenue. Both permit and daily fee revenue remain within the Parks department.

To approximate the revenue impact, a few assumptions must be made. Average visit duration at Don Morse Park & Lakeside Park is 86 minutes and 136 minutes respectively and average number of park visits per year is two (Placer.ai)

Parking permit revenue could range from \$4,500 - \$9,000 if each household purchase 1-2 permits. Those are high end estimates as it is unknown how many of the households would

be eligible and would apply. Full participation is unlikely because the existing City & Valley permit programs do not have 100% participation from eligible households.

| Scenario                                              | Calculation                                                         | Estimated Revenue |
|-------------------------------------------------------|---------------------------------------------------------------------|-------------------|
| <b>Displaced daily parking revenue</b>                | 200 visits, blended between Don Morse Park and Lakeside Park        | (\$4,000)         |
| <b>Permit revenue: one vehicle per household</b>      | 100 households × 1 vehicle × \$45                                   | \$4,500           |
| <b>Net revenue impact: one vehicle per household</b>  | \$4,500 permit revenue less \$4,000 displaced daily parking revenue | <b>+\$500</b>     |
| <b>Permit revenue: two vehicles per household</b>     | 100 households × 2 vehicles × \$45                                  | \$9,000           |
| <b>Net revenue impact: two vehicles per household</b> | \$9,000 permit revenue less \$4,000 displaced daily parking revenue | <b>+\$5,000</b>   |

Based on these assumptions, expanding eligibility could result in a modest positive net revenue impact only if all 100 households purchase at least one permit. Therefore, the actual net revenue impact would likely be lower than the full-participation scenarios shown above and could vary depending on how many households purchase permits, how many vehicles they register, and whether those households currently pay daily parking fees when visiting City parks.

## Potential Implications

- **Expanded permit eligibility:** Approximately 100 additional single-family residences could become eligible for the Valley Permit if the boundary is expanded to include the Lake Chelan School District area.
- **Revenue impact:** Dependent on participation, which is difficult to estimate. Compared with the estimated \$4,000 in displaced daily parking revenue, the full-participation planning-level net revenue impact could range from approximately +\$500 to +\$5,000, but actual results would likely be lower.
- **Equity and access considerations:** Including school district households may respond to concerns from residents who identify with the Chelan Valley community but live outside current permit boundaries.
- **Program administration:** The City would need to update eligibility standards, verification processes, public-facing program materials, and customer service guidance to reflect any boundary change.

