



City of Chelan

**City Council Meeting
June 9, 2026**

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Mayor:

Erin McCardle

Councilmembers:

Agustin Benegas

Brad Chitty

Shane Collins

Jon Higgins

Tim Hollingsworth

Cesar Rivera-Vargas

Terry Sanders

Administrative Personnel:

City Administrator Laura McAloon

City Clerk Peri Gallucci

Deputy City Clerk Cailey Couch

Community Development Director John Ajax

Finance Director Heidi Evans

HR/Communication Director Chad Coltman

Parks & Recreation Director Audrey Cooper

Public Works Director Jake Youngren

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

The meeting was called to order at 5:15 p.m.

2. AGENDA CHANGES

None.

3. CITIZEN COMMENTS

Items not on the agenda. Time limited per the Mayor.

Robert Goedde, resident of Chelan, invited the public to his 80th birthday and retirement party on June 14, 2026.

Jerrid Higgins, resident of Chelan, voiced his concern over the representation of the City at the State and Legislative level.

4. CONSENT AGENDA

All items under the Consent Agenda are approved with one motion. Suggested Motion: I move to approve the Consent Agenda.

A. June 09, 2026 Accounts Payable Checks and EFT's & Payroll Checks and EFT' s

June 09, 2026 Payroll Checks No. 103266 - 103278 EFTs & Direct Deposits totaling \$581,606.37 and Accounts Payable Checks No. 213026-213100 and EFT's totaling \$713,339.70, Void Check No. 212909 RH2 Check Issued to wrong vendor (\$187,931.43), Void Check No. 212915 SGD Golf Duplicate Payment (\$87.59), Void Check No. 212943 System Issues (\$0.00)

- B. Authorization to Pay June 23, 2026 Accounts Payable Checks and EFT's & Payrolls Checks and EFT's & Payroll Checks and EFT' s
- C. May 26, 2026 Regular Council Meeting Minutes
- D. June 02, 2026 Council Workshop Meeting Minutes

MOTION:	Move to approve the Consent Agenda.
MOVER:	Councilmember Cesar Rivera-Vargas
SECONDER:	Councilmember Jon Higgins
AYES:	Councilmember Terry Sanders, Councilmember Agustin Bengas, Councilmember Brad Chitty, Councilmember Jon Higgins, Councilmember Cesar Rivera-Vargas, Councilmember Tim Hollingsworth, Councilmember Shane Collins
NAYS:	None
RESULT:	Passed

5. SPECIAL PRESENTATIONS, PROCLAMATIONS, AND AWARDS

A. America 250 Proclamation

Mayor McCardle proclaimed the year 2026 as AMERICA 250 in Chelan and encourages all residents to commemorate this historic anniversary through education, remembrance and celebration.

B. Retirement of Outgoing Finance Director Tupling Proclamation

Mayor McCardle recognized and honored outgoing Finance Director Tupling for her outstanding service, dedication, and lasting contributions to the City.

C. Chelan County Sheriff's Office Annual Report

Sheriff Morrison and Sargeant Huddleston each provided an update on the County's system-wide disruption, noting that operations, response time to calls, and trainings are still taking place despite software issues. Mr. Morrison noted the 2025 Annual Report with

updated statistics is not yet available but will be provided as soon as possible. Council requested an update on the e-bike communication plan; Mr. Morrison stated the department will focus on public education to inform the community of the new state law.

D. Boys & Girls Club Seasonal Update

Richardo Chavez, Boys and Girls Club of Snohomish County Athletic Director, presented a comparison of 2025 and 2026 spring season statistics, highlighting growth in both the basketball and the flag football program. Mr. Chavez also provided a recap of the proposed Summer 2026 weekly camps, noted the golf program will resume in Fall of 2026, and provided insight on the before and after school program.

E. Okanogan-Wenatchee Forest Service Update

United States Department of Agriculture Forest Service District Ranger Holly Krake of the Entiat and Chelan area provided an update on the local conditions, including winter storm road damage and efforts to secure federal repair funding. The public is encouraged to report road damage with location coordinates because road damage must be identified by August each year to seek federal funding for repairs. Recreation remains active with all campgrounds open, infrastructure improvements are underway, and cashless payment systems are in place. Ongoing forest management efforts focus on wildfire risk reduction, with an earlier than normal fire season anticipated due to low snowpack and warmer, drier conditions.

6. PUBLIC HEARINGS

A. None.

7. MOTION CONSIDERATIONS

A. Resolution No. 2026-1482 2027-2032 Six-Year Transportation Improvement Program

Public Works Director Youngren presented Resolution No. 2026-1482 which identified seventeen (17) projects totaling approximately \$50.1 million in planned transportation investments across the six-year planning period. Projects are organized around five (5) priority themes: Preservation of Existing Pavement, Enhancing Pedestrian Safety, New Walking and Biking Pathways, Easing Traffic Congestion, and Emergency Evacuation Routes.

Pam Van Gerpen, resident of Chelan, voiced her concerns regarding the transparency of the projects listed on the 2027-2032 STIP.

MOTION:	I move to adopt Resolution No. 2026-1482.
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MOVER:	Councilmember Tim Hollingsworth
SECONDER:	Councilmember Cesar Rivera-Vargas
AYES:	Councilmember Terry Sanders, Councilmember Agustin Bengas, Councilmember Brad Chitty, Councilmember Jon Higgins, Councilmember Cesar Rivera-Vargas, Councilmember Tim Hollingsworth, Councilmember Shane Collins
NAYS:	None
RESULT:	Passed

B. Washington State Recreation and Conservation Office (RCO) Planning for Recreation Access (PRA) Grant Applications

Parks and Recreation Director Cooper presented two (2) RCO Planning for Recreation Access grant applications for Council consideration. The first proposal is for planning and design of a replacement playground at Don Morse Memorial Park, addressing the existing aging equipment. The second proposal supports Phase 1 planning for Chelan Gorge Park by advancing the 2025 conceptual designs toward permitting, cultural resource review, and development of construction-ready plans for initial park improvements.

MOTION:	I move to authorize the Mayor to finalize and execute the two applications for the Washington State Recreation and Conservation Office (RCO) Planning for Recreation Access (PRA) grant.
MOVER:	Councilmember Shane Collins
SECONDER:	Councilmember Agustin Bengas
AYES:	Councilmember Terry Sanders, Councilmember Agustin Bengas, Councilmember Brad Chitty, Councilmember Jon Higgins, Councilmember Cesar Rivera-Vargas, Councilmember Tim Hollingsworth, Councilmember Shane Collins
NAYS:	None

RESULT:	Passed
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8. ADMINISTRATIVE REPORTS

A. Chelan County Regional Justice Center Amendment No. 1 to the Interlocal Agreement for Inmate Housing

City Administrator McAloon presented Amendment No. 1 to the Chelan County Regional Justice Center Interlocal Agreement for Inmate Housing, explaining that the amendment introduces a new billing model based on actual inmate housing days, with charges issued monthly. Medical expenses incurred during incarceration will continue to be billed separately as actual costs and remain the responsibility of the City. Historically, costs were calculated using prior-year inmate population estimates with periodic inflation adjustments.

B. Policy Level Discussion and Housing Grant Funding

Following discussion during the June 2, 2026 meeting, Finance Director Evans presented the redlined draft policy outlining staff recommended edits and highlighted key area of interest for discussion and Council direction. The most significant proposed change is an increase to the Area Median Income (AMI) eligibility threshold to 120% to align with the limits used by partner agencies. Staff also requested Council guidance on how the remaining balance of affordable housing funds should be awarded for the year of 2026.

C. Lakeside Lodge Parking Discussion

City Administrator McAloon shared City staff determined in 2025 that no approved free parking permit program existed for Lakeside Lodge and notified the owner that permits would no longer be honored beginning in 2026. Since then, staff have worked with the property owner to address parking needs on Johnson Place. After much discussion, Council requested a few options for an overnight permit and the potential impacts on the park, neighbors, and businesses associated with the options.

Vicki Martz, resident of Chelan, and Tammy Hague, resident of Chelan, both voiced their concerns over the allotted parking stalls previously issued to Lakeside Lodge.

Olga Mannos, resident of Tacoma, and Barry DePaoli, resident of Chelan, both voiced their concerns about fairness if the City were to allow Lakeside Lodge to use the parking passes in the now paid parking stalls.

City Administrator McAloon asked if anyone observes a violation in these parking stalls to call the Parks and Recreation office so that parking enforcement can address the issues, as the yellow parking passes are not allowed.

9. INFORMATIONAL ITEMS

These items are for informational purposes only and are generally not discussed.

- A. Tentative Advanced Agenda
- B. Council Committee Liaison Reports
- C. Contract Intake Log
- D. Lake Chelan Chamber of Commerce Financial Report

10. CITY ADMINISTRATOR AND DEPARTMENT REPORTS

City Administrator McAloon

None.

City Clerk Gallucci

None.

Community Development Director Ajax

Addressed the petition on social media regarding the short-term rental cap, clarifying that units at the Lookout, Chelan Butte, and Chelan Highland Farms are proposed and not yet approved by the City, and emphasized the distinction between proposed and approved developments.

Finance Director Evans

Expressed her appreciation to Mayor McCardle and City Administrator McAloon for the Director's Retreat.

HR/Communications Director Coltman

Stated fifty-five (55) applications have been received for the Finance Department receptionist position. Recognized the retirement of outgoing Finance Director Tupling, noting that City staff held an open house in her honor. Shared staff anniversaries: Peri Gallucci, City Clerk (16 years); Monica Libby, Community Development Planner (2 years); and Chad Coltman, HR/Communications Director (2 years). Additionally, noted City staff will participate in de-escalation training next week provided by the Chelan County Sheriff's Behavioral Health Department.

Parks and Recreation Director Cooper

Reminded everyone of the upcoming ribbon cutting ceremony at Lakeside Park, scheduled for Monday, June 15, 2026, at 6:00 p.m.

Public Works Director Youngren

He shared paving for both the State Route 150 and Sanders Avenue projects will occur this

month.

11. MAYOR AND COUNCIL COMMENTS

Mayor McCardle

Asked for two (2) voting delegates from among the three (3) Councilmembers attending the upcoming Association of Washington Cities (AWC) conference. Reminded Council and staff of upcoming meetings, including the Joint Council and Parks and Recreation Advisory Board meeting scheduled for June 18, 2026, at 5:15 p.m. at Chelan City Hall, and the Council Retreat scheduled for June 30, 2026, at 5:15 p.m. at the Chelan Senior Center. Emphasized the importance of communicating City accomplishments and providing broader context during interactions with state and federal representatives, noting this approach supports awareness of City challenges and strengthens future funding opportunities. Highlighted key initiatives, including development of a StoryMap to showcase ongoing projects, infrastructure funding secured through a Connecting Housing to Infrastructure Program (CHIP) grant for affordable housing, a \$750,000 investment in Lakeside Park for an ADA-accessible playground and updated restrooms, and an annual \$45,000 contribution to support the Boys & Girls Club.

Councilmember Benegas

Echoed Councilmember Sanders' comments.

Councilmember Chitty

Reflected on community-wide parking challenges, noting the issue extends beyond the Lakeside Park area. Emphasized the importance of communicating major projects in clear layman's terms.

Councilmember Collins

Expressed appreciation for staff reports and comments. Congratulated outgoing Finance Director Tupling and recognized City Clerk Gallucci's seventeen (17) years of service. Raised concerns regarding e-bike use in parks and in the skate park area.

Councilmember Higgins

Echoed prior comments from Councilmembers Sanders, Councilmember Benegas, and Councilmember Chitty. Congratulated outgoing Finance Director Tupling.

Councilmember Hollingsworth

Commended agency reports and acknowledged the ongoing feedback related to short-term rentals. He noted the importance of addressing public perception and emphasized that the City is actively working on long-range projects.

Councilmember Rivera-Vargas

None.

Councilmember Sanders

Expressed appreciation for the Chelan County Sheriff's Office, Boys & Girls Club of Snohomish County, and the United States Department of Agriculture presentations. Recognized the positive work occurring in the community and thanked the public for comments. Lastly, acknowledged staff efforts in providing comprehensive information to Council.

12. EXECUTIVE SESSION

A. None.

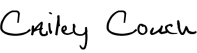
13. ADJOURNMENT

MOTION:	Motion to Adjourn the meeting.
MOVER:	Councilmember Jon Higgins
SECONDER:	Councilmember Brad Chitty
AYES:	Councilmember Terry Sanders, Councilmember Agustin Bengas, Councilmember Brad Chitty, Councilmember Jon Higgins, Councilmember Cesar Rivera-Vargas, Councilmember Tim Hollingsworth, Councilmember Shane Collins
NAYS:	None
RESULT:	Passed

The meeting was adjourned at 8:33 P.M.

Date

Approved: July 14, 2026

Signed by:

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Cailey Couch
 Deputy City Clerk

Signed by:

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Erin McCardle
 Mayor