



City of Chelan

**Lake Chelan Sewer District
Meeting
June 17, 2026**

COMMISSIONER AND ADMINISTRATIVE PERSONNEL PRESENT

Commissioners:

Chair Mark Babcock
Commissioner Mike Collins
Commissioner Kevin Brown

City Staff Present:

Finance Director Heidi Evans
Development Project Manager Thomas Tupling
Public Works Administrative Assistant Espy Lopez

1. CALL TO ORDER AND ROLL CALL

2. AGENDA CHANGES

A. None.

3. CITIZEN COMMENTS

Items not on the agenda. Time limited per the Chairman.

4. MOTION CONSIDERATIONS

A. Review the Additional Services Addendum to the Master Service Agreement
(Development Project Manager Tupling)

5. CONSENT AGENDA

All items under the Consent Agenda are approved with one motion. Suggested
Motion: I move to approve the Consent Agenda.

MOTION: I move that we adopt the Additional Services Addendum to the Master Services Agreement as presented.

MOVER: Chairman Mark Babcock

SECONDER: Commissioner Mike Collins

AYES: Commissioner Mike Collins, Commissioner Kevin Brown

NAYS: None

RESULT: Passed

- A. Approve April 15, 2026, Minutes of the regular Lake Chelan Sewer District Meeting
- B. Approve May 20, 2026, Minutes of the regular Lake Chelan Sewer District Meeting
- C. Approve June 17, 2026 Accounts Payable Checks and EFT's & Payroll Check and EFT's (Chairman Babcock)

Approve June 17, 2026, Accounts Payable Checks No. 2123101 & 213104 and EFT's totaling \$74,099.90& Payroll Checks No. N/A totaling \$414.00

6. SPECIAL PRESENTATIONS

- A. None.

7. PUBLIC HEARINGS

- A. None.

8. CITY STAFF REPORTS

- A. Finance Report Update (Finance Director Evans)

Finance Director Evans presented the district financial status report. She reported that the district's finances remain on track, with expenditures and revenues staying in alignment. She also noted that Chelan County's financial system remains unavailable due to a security breach. Once the county's systems are back online, payments to accounts will be processed.

9. CHAIRMAN AND COMMISSIONER COMMENTS

10. EXECUTIVE SESSION

- A. None.

11. ADJOURNMENT

MOTION:	I move to Adjourn
MOVER:	Chairman Mark Babcock
SECONDER:	Commissioner Mike Collins
AYES:	Commissioner Kevin Brown, Commissioner Mike Collins
NAYS:	None

RESULT:	Adjourned
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**The meeting was adjourned
at 5:44 P.M.**

**Date
Approved:**

**Espy Lopez
Administrative Assistant**

**Mark Babcock
Chair**