



City of Chelan

**Parks and Recreation Advisory Board Meeting
May 21, 2026**

BOARDMEMBERS AND ADMINISTRATIVE PERSONNEL PRESENT

Boardmembers:

Janet Heg
Brad Nelson
Linda Reister
Matt Engstrom

Staff Present:

Parks and Recreation Director Audrey Cooper

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5:16pm.

2. AGENDA CHANGES

3. CITIZEN COMMENTS

Items not on the agenda. Time limited per the President.

Vicki Martz from Chelan shared that the parks look beautiful. Vicki commented that the new signs on the restroom building at Lakeside park were confusing and she is curious to see how the new charcoal grills in the park will be used this summer.

4. MINUTES

A. April 16th, 2026 Parks and Recreation Advisory Board Meeting Minutes

MOTION:	I move to approve the April 16th, 2026 Parks and Recreation Advisory Board Meeting Minutes.
MOVER:	Mat Engstrom
SECONDER:	Brad Nelson
AYES:	Mat Engstrom, Brad Nelson, Janet Heg
NAYS:	None
RESULT:	Motion Passes

5. OLD BUSINESS

A. National Golf Foundation Recommendation Discussion

Parks board discussed the draft final report from National Golf Foundation regarding the Lake Chelan Golf Course. Parks and Recreation Director Cooper shared that the final report will be ready by May 26th and will be distributed once received. Discussion included the need to invest in the irrigation replacement as a priority, the recommendations provided for improvements with internal operations, and the need for more information on 3rd party management. There was consensus to support city staff to gather more information through an RFI or other similar method on management contracts. Parks Board recommended another joint meeting with City Council following receipt and review of the final report.

6. NEW BUSINESS

A. Memorial Weekend Update

Parks and Recreation Director Cooper gave an update on the department's preparations going into Memorial Day Weekend. Lakeside Park is now open to the public. Boardmember Engstrom stated that the parent child swing at Lakeside might need to be lowered for adults to sit on the swing as designed.

B. Planning for Recreation Access (PRA) Grant

Parks and Recreation Director Cooper presented a grant opportunity through the Recreation and Conservation Office (RCO), called Planning for Recreation Access (PRA), which could fund construction ready plan sets and permitting for a park project. Grant applications are due in July. Two projects have been identified that are suitable for this grant, the Don Morse playground replacement/upgrade project and the Chelan Gorge Park ballfield project. Discussion included the strengths and weaknesses of the two projects against the grant criteria. There was no consensus from Parks Board to pursue the grant for one project over another. Parks Board recommended that City staff attend virtual office hours with RCO to determine which project is most competitive for the grant.

7. PARKS AND RECREATION DIRECTOR AND CITY STAFF COMMENTS

Parks and Recreation Director Cooper shared that a ribbon cutting ceremony is planned for Lakeside Park on June 15th and all park board members are invited to attend.

8. BOARD COMMENTS

None.

9. ADJOURNMENT

MOTION:	I move to adjourn the meeting.
MOVER:	Mat Engstrom

SECONDER:	Linda Reister
AYES:	Mat Engstrom, Linda Reister, Janet Heg, Brad Nelson
NAYS:	None
RESULT:	Motion Passes

**The meeting was adjourned
at 6:33 P.M.**

**Date
Approved:**

**Audrey Cooper
Parks and Recreation Director**

**[NAME]
Chair**