



**CITY OF CHELAN  
Planning Commission Meeting  
March 18, 2026**

**PLANNING COMMISSIONERS AND ADMINISTRATIVE PERSONNEL  
PRESENT**

**Commissioners:**

Joe Collins  
Vickie Heimark  
Gary Myers  
Ryan Peterson  
Gaylen Willett

**Administrative Personnel:**

Community Development Director John Ajax  
Sr. Planner - Monica Libbey  
Assistant Planner Linda Jo Williams  
City Council Members: Brad Chitty and  
Shane Collins

1. CALL TO ORDER

2. AGENDA CHANGES

NONE

3. MINUTES

A) February 18, 2026 Minutes of the Planning Commission

Suggested Motion: I move to approve the February 18, 2026 Minutes of the Planning Commission.

4. ADMINISTRATIVE REPORTS

A) Sign Code Update Work Session continued

Sr. Planner Libbey and Director Ajax presented the Sign Code Update Workshop. Staff explained that rather than presenting a full draft code immediately, the purpose of this workshop was to gather more detailed directions from commissioners on key policy questions. Staff indicated that the draft code language would be presented at the next meeting. A set of questions was provided for commissioners to review. Commissioners were invited to submit written responses to staff after the meeting.

B) GMA Periodic Update: Draft Critical Areas Ordinance

Director Ajax briefly presented the Growth Management Act (GMA) Periodic Update, which requires the City to update its Critical Areas Ordinance as part of the Comprehensive Plan

update process.

The Critical Areas Ordinance is a separate section of city code from the zoning code, governing how permits are handled in five types of critical areas: Wetlands, Critical Aquifer Recharge Areas (CARs), Fish and Wildlife Habitat Conservation Areas,

5. CITIZEN COMMENTS

John Olson reported on the March 19, 2026 Manson Community Council meeting he attended at the Grange Hall.

6. COMMISSIONER COMMENTS

7. ADJOURNMENT

Final Comments / Motion to Adjourn Suggested Motion: I move to adjourn the meeting.

Meeting adjourned at 7:45 pm

**The meeting was adjourned  
at \_\_\_\_\_ P.M.**

**Date  
Approved:**

\_\_\_\_\_  
**John Ajax  
Community Development  
Director**

\_\_\_\_\_  
**[NAME]  
Chair**