



**CITY OF CHELAN**  
**Lake Chelan Sewer District Meeting**  
**February 18, 2026**

**COMMISSIONER AND ADMINISTRATIVE PERSONNEL PRESENT**

**Chairman:**

Mark Babcock

**Commissioner:**

Position No. 1 Mike Collins

Position No. 2 Kevin Brown

**City Staff Present:**

Finance Director Heidi Evans

Development Project Manager Thomas Tupling

Public Works Administrative Assistant Espy Lopez

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5:15pm

2. AGENDA CHANGES

None.

3. CITIZEN COMMENTS

Items not on the agenda. Time limited per the Chairman.

None.

4. MINUTES

<b>MOTION:</b>	I move to approve the minutes.
<b>MOVER:</b>	Chairman Mark Babcock
<b>SECONDER:</b>	Commissioner Kevin Brown
<b>AYES:</b>	Chairman Mark Babcock, Commissioner Kevin Brown, Commissioner Mike Collins
<b>NAYS:</b>	None
<b>RESULT:</b>	Passed

- A. Approve the January 21, 2026, Minutes of Regular Lake Chelan Sewer District Meeting (Administrative Assistant Hawkins)

5. CONSENT AGENDA

All items under the Consent Agenda are approved with one motion.

Approval of the amended January 21, 2026, minutes.

- A. Approve February 18, 2026, *Accounts Payable Checks and EFT's & Payroll Checks (Chairman Babcock)*

February 18th, 2026, Accounts Payable Check No. 212394-212397 totaling \$6,971.78 & Payroll Check No.103188-103190 & EFT's totaling \$414.

6. SPECIAL PRESENTATIONS

None.

7. PUBLIC HEARINGS

None.

8. MOTION CONSIDERATIONS

- A. Lift Station 5 Repayment Agreement (Finance Director Evans)

<b>MOTION:</b>	I make a motion to adopt the Lift Station 5 Repayment Agreement between The District and The City of Chelan.
<b>MOVER:</b>	Chairman Mark Babcock
<b>SECONDER:</b>	Commissioner Kevin Brown
<b>AYES:</b>	Chairman Mark Babcock, Commissioner Kevin Brown, Commissioner Mike Collins
<b>NAYS:</b>	None
<b>RESULT:</b>	Passed

9. ADMINISTRATIVE REPORTS

- A. Financial Report Update (Finance Director Evans)

Director Evans gave an update on the sewer district's financials, stating that the district was doing well.

- B. Notice to Customers (Development Manager Tupling)

Development Manager Tupling notified the commissioners of an outgoing letter to customers, notifying them of the sewer line standards.

10. INFORMATIONAL ITEMS

These items are for informational purposes only and are generally not discussed.

None.

11. CITY STAFF REPORTS

None.

12. CHAIRMAN AND COMMISSIONER COMMENTS

Commissioner Kevin Brown asked Finance Director Evans if \$60,000 could be transferred from designated sewer funds into the City’s LGIP account to earn interest. Director Evans stated that this may be possible but noted she would need some time to complete the transfer process.

<b>MOTION:</b>	I make a motion to allow the Finance Director Evans to allocate \$60,000 into The City of Chelan's LGIP account.
<b>MOVER:</b>	Commissioner Kevin Brown
<b>SECONDER:</b>	Commissioner Mike Collins
<b>AYES:</b>	Chairman Mark Babcock, Commissioner Kevin Brown, Commissioner Mike Collins
<b>NAYS:</b>	None
<b>RESULT:</b>	Passed

13. EXECUTIVE SESSION

14. ADJOURNMENT

<b>MOTION:</b>	I move to Adjourn
<b>MOVER:</b>	Chairman Mark Babcock
<b>SECONDER:</b>	Commissioner Kevin Brown
<b>AYES:</b>	Chairman Mark Babcock, Commissioner Kevin Brown, Commissioner Mike Collins
<b>NAYS:</b>	None

<b>RESULT:</b>	Passed
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**The meeting was adjourned  
at 5:37P.M.**

**Date  
Approved:**

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**Espy Lopez  
Administrative Assistant**

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**Mark Babcock  
Chair**